

EODonline

OnBoarding made Easy



Reduce Time to Onboard

Reduce Cost per Hire

Reduce Errors

Reduce Paperwork

“Just went through the screens for a final time tonight, and I could kiss all of you.

When you step away from it for a few hours and come back, it's striking how wonderful the EODonline application looks and works.

You should be very proud of what you've created--it's phenomenal. As always, you exceed my expectations. Thank you, thank you, thank you. :)”

HR executive for the State of Minnesota

EODonline - for the federal, state and local governments, automates the process of collecting new hire information to complete new hire onboarding or Entry on Duty (EOD). From permissions for drug testing and credit checks to filling in federal I9 and W4 forms, the new employee is walked through the maze of forms with a secure and simple interview process.

EODonline provides access to **E-Verify** and provides an instant status of whether your new hire has a valid and verified SSN.

ePortals - HRWorX offers eOrientation portals for single sign-on, a single location for all onboarding information; task lists, calendars, training, welcome videos, etc.

Benefits of EODonline

- All necessary data is collected through an easy step-by-step interview process collecting each piece of required data only once
- The TurboTax™ style interview session, for each new hire, is dynamically created based on the documents selected
- All required forms are automatically created at the end of the interview process and can be saved or printed
- Eliminate re-keying data through direct integration to your HRIS, payroll systems, and other systems
- Reduce time for completing background checks with automated permission release forms and integration with verification providers
- Reduce delays caused by missing and incomplete information
- Use your current new hire forms or choose from our library of pre-made forms; we have all Federal, State, and Local forms
- Standardize and centralize your forms into easy to use documents sets for each department, location, and job
- New hires can start the process up to two weeks prior to EOD date so your agency can be ready for them on day one

Call Today for a Quick and Informative Demo!
Or visit our web site - www.hrworx.com



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TurboTax is a trademark of Intuit Inc., registered in the United States and other countries.

EODonline features:

- Meets government C&A standards
- Common data elements are collected only once to populate all needed forms
- Store predefined document sets for different departments, positions, location and other needs
- Easy to use and print Adobe® PDF format when paper is needed or hand signature is required
- Electronic interface of applicant tracking data to pre-populate forms with contact information
- New hire can verify that information is accurate prior to creating employee record in HRIS/payroll
- Data flow integration available to HRIS, payroll and other systems using standard xml format
- HR department interface to monitor and review completion status of new hire in-processing
- Interface for hiring manager, HR and other types of users
- Data elements are validated to reduce errors
- A library of common and agency unique forms available
- Easily customized for each enterprise's unique process requirements and 'look and feel'

HRWorX was founded to provide our clients with inexpensive and easy to use online solutions. Our team of developers and functional experts enable us to provide our clients with the solution that fits their process and their budget. Our products are easy to customize and our consultants know every aspect of creating easy to use online applications that reduce the use of paper and re-keying of data. Our solutions fit Government EOD (Entry on Duty) and Private sector new hire onboarding.

Sample list of clients:

- DHS/TSA
- US Courts
- ATF
- OCC
- OTS

Sample pre-hire permission forms:

- Drug test and credit check
- Security and professional certification checks
- Education verification
- Prior employment verification



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Sample new-hire forms:

- I9 (Employment eligibility verification)
- Federal W4 withholding
- State withholding tax
- Beneficiary designations
- Payroll direct deposit
- Security card application
- IT setup and notification
- Payroll deduction
- Employee contracts and other legal forms